

Special fixed benefit (Special Cash Payments) Application <Guide for filing the form>

Form 1

Application date	REIWA	Year	Month	Day
Municipality where your resident card is registered as of April 27, 2020 (REIWA 2)				
Mayor of Sanda city (Hyogo prefecture)				

Area inside the bold red lines shall be filled in by everyone.
The red parts shall be filled in by the person concerned.



○ Head of household (Applicant / Recipient)

(FURIGANA (Japanese pronunciation))	Present address	Date of Birth
Name		
<This part is preprinted>	<This part is preprinted>	MEIJI / TAISHO / SHOWA / HEISEI
Signature (Or affix your name and seal)	Phone number where we can contact you during the daytime ()	Year Month Day

I hereby apply for the Special Fixed Benefit after agreeing to the following conditions.

- ① The city may check public records, etc. to verify your eligibility.
- ② When eligibility cannot be confirmed by public records, the city will ask you to submit relevant documents. Or we may contact other municipalities to check your address.
- ③ If the wiring arranged by the municipality can not be completed due to an error in information for the financial institution account to receive the money, moreover, if the municipality can not contact the head of household (applicant / recipient) or his/her designee before the application deadline (the deadline is three months from the starting date of the application), the application shall be regarded as withdrawn.
- ④ If you have received the Special Fixed Benefit from another municipality, you must return the money you received.
- ⑤ In cases where one or more household members (other than head of household), described in the Basic Resident Register has already received a benefit due to certain reasons, you need to return the benefit.

○ Eligibility for the benefit (Please verify the description shown below. If you find any error or if you don't want to receive the benefit (right column), please correct this part in red ink.)

	Name	Relation ship	Date of Birth	
1	<Pre-printed>	Pre-printed	<Pre-printed>	<input type="checkbox"/>
2	<Pre-printed>	Pre-printed	<Pre-printed>	<input type="checkbox"/>
3	<Pre-printed>	Pre-printed	<Pre-printed>	<input type="checkbox"/>
4				<input type="checkbox"/>
5				<input type="checkbox"/>
6				<input type="checkbox"/>
Total amount		<Pre-printed>		円

If you don't want to receive the benefit, please indicate this by marking "○" in the check box.

○ Receiving method (Select receiving method (either A or B as described below) by marking (L) in the blank square (□), and fill in the necessary information.

- A** To be wired to an account in a financial institution (the account needs to be either of the head of household (applicant / recipient) or that of the designee)
- If the account is used as a resident tax withdrawal account or a child allowance receiving account and the account is in the name of head of household, please mark (L) in the box . (In this case, you don't need to attach a copy of your passbook or cash dispensing card.) I accept inquiries to the Tax department regarding the account, as well.
- (receiving account) registered account for the child allowance resident tax withdrawal account

【Information on the receiving account】 (Do not designate an account which has not been used for any deposit/withdrawal for a long time.)

※Please verify that you have described the account information correctly. Benefit payment will be delayed if account information is in error.

Financial institution name (Not including Japan Post Bank)	Branch name	Account type	Account number (Justify the numbers to the right)	(FURIGANA (Japanese pronunciation)) Account name
1.Bank 2.Credit union 3.Credit association 4.Credit federation 5.Agricultural cooperative 6.Fishery cooperative 7.JF Marine bank	Head office • Branch Head office • Substation Branch office	1Savings account 2Checking account		_____ _____

Japan Post Bank	Passbook code (In case you have the code in six digits, describe the last digit in the ※ column.)	Passbook number (Justify the numbers to the right)	(FURIGANA (Japanese pronunciation)) Account name
When selecting Japan Post Bank, describe the code/number shown at the top left of the center spread on your passbook, or the code/number seen on the cash dispensing card.			_____ _____

- B** Submit your application at the service counter, and receive the money at a later date. (In this case, you don't need to mail the application form.)
(This option is only applicable for persons who do not have any bank account or live far from a bank. You need to contact us first to use this option.)

When the application is conducted by a designee, also fill the Proxy Application (receipt) seen on the back face of the form.

(Application form back face)

【In case of Proxy Application (receipt) the columns below need to be filled in.】

D e s i g n e e	(FURIGANA (Japanese pronunciation))	Relationship with the applicant	Date of the birth of the designee			Address of the designee
	Name of the designee		MEIJI / TAISHO / SHOWA / HEISEI			
			Year	Month	Day	
I have assigned the above described person as designee, and delegated for [the application/ claim receipt application/ billing and receipt] for the Special Fixed Benefit. ← If you are a legal representative, you do not need to select a delegation method.					Name of the head of household	Signature (Or affix your name and seal) (印)

Paste here a copy of

the applicant's identify verification document

In addition to the applicant's name, the copy needs to show his/her address (as of April 27) or date of birth.

• Copy of driver's license (Front side) • Copy of My Number card (Front Photo side)

• In case a copy of a pension book or health insurance card is used, in addition to the applicant's name, the copy needs to show either their address or date of birth

※ In case of the Proxy Application (Receipt), identity verification documents are needed both for the applicant and designee.

Paste document to verify bank account information

Copy of passbook (page showing the account number and holder name)
or
cash dispensing card (etc.)

<A copy is not needed if the account is used for Sanda Resident tax withdrawal>

Checklists

(Please check the following items, and mark (✓) in the individual check boxes (□))

- ① Please verify your entries once again, and check if there are any empty columns or errors.
- ② Especially, verify that the bank account number described in the form matches the number on the copy of the passbook.
- ③ Please verify if you have attached all required attachments.